



PERFORMANCE & ENVIRONMENTAL STANDARDS WORKGROUP

PERFORMANCE AND ENVIRONMENTAL STANDARDS WORKGROUP MEETING

Meeting Notes

January 16, 2014

1:00 p.m. – 2:00 p.m.

Ziggurat Room, 2-106, 2nd Floor

Members Present: John Marengo – Ca Dept. of Technology, Michael Banuelos - FTB, Pat Bates – EDD/PSC, Gary Laws – CDCR, Janice Yonekura – DGS/EPP, Rose Liu – EDD, Jim O'Brien – EDD, Katie Garrison – CalRecycle, Daniel Q. Garza – DGS/PD

1. Introductions and Attendance

- Dan Garza provided a welcome and began the roundtable of self-introductions. Dan G. reintroduced the PES workgroup and its mission and provided a recap of the PES efforts from last year, i.e., the review and input into the EPP Policy developed for EO B-18-12 Green Buildings as well as the beginning of the SABRC update process.

2. Update on EPP policy changes to State Contracting Manual by DGS/EPP – Dan Garza

- A Broadcast Bulletin was sent out in December that identifies the changes as made by DGS management to reflect the new EPP policies to conform to the EO B-18-12 requirements. Dan G. provided an update on the status of the EPP policy changes proposed for the State Contracting Manual (SCM) which was being reviewed by a DGS/PD management team for final changes. Janice Y. expanded on the overall process of updating the SCM.

3. Update State Agency Buy Recycled Campaign (Reporting) Discussion – All

- Dan G. We (PES) have been grappling with this project for the last year. We have not been able to get input from state agencies, therefore I have asked the Purchasing Authority Round Table (PART) for help in getting more agencies to participate in the PES. Before starting the discussion on SABRC, Dan G. reset the discussion for the new members. Katie G. from CalRecycle provided a brief overview of SABRC. Dan G. mentioned that DGS wants to develop a uniform method for reporting SABRC that is easy to understand so that the data that is submitted is meaningful. The PES then reviewed some examples of various forms used by DGS as well as other agencies. The question was asked, "how can we improve these forms?" Michael B. asked if there was a particular agency that was already doing well in their SABRC reporting?, and secondarily, will a new form fix the problem? Discussion was centered around these two questions. Michael B. commented that maybe it is a problem with the buyer not understanding their role. Katie G. mentioned that maybe education is a problem for a majority of the buyers. Michael B. asked if the PES can develop Best Management Practices. or similar to DGS CUF

4. Next Steps

- Dan G. asked that the PES provide any comments or proposed changes as soon as possible, so that a proposal can be developed before next month's meeting.

5. Closing Remarks/Adjournment – Dan Garza

- Dan G. asked the PES to bring any issues related to environmental or performance specifications to PES and reiterated that we hope to have more Subject Matter Experts at future meetings, and if we can send out topics ahead of time we can engage them easier. Dan G. adjourned the meeting at approximately 2:00 p.m.

**Next PES Meeting
JANUARY 2014
1:00 pm – 2:00 pm
Ziggurat, Room 2-106, 2nd Floor
707 3rd Street, West Sacramento, CA**